

10/27/08

Recently, Mr. Kevin Jones contacted me requesting a letter of reference to be included in a Leadership Portfolio he is developing for his Ed.D. program. I am delighted to submit a letter affirming Mr. Jones' leadership capability, work ethic and personal integrity.

I first became acquainted with Mr. Jones in February of 2003 when he applied for the position of Coordinator for Faculty Recruitment for Indiana Wesleyan University (IWU). Mr. Jones was hired and for the last five years has progressed through a variety of increasingly more responsible positions at the University all the while completing his Master's degree, and serving as an adjunct faculty member.

Upon completion of his M.Ed. degree Mr. Jones has taught a number of undergraduate courses and has done an outstanding job. He consistently gets positive comments on the end of course surveys from students, and approaches each assignment with passion and vigor. Students categorize him as helpful, passionate and motivating. He is committed to excellence and exhibits a deep devotion to his students.

As an administrator Mr. Jones moved from the role of Coordinator of Faculty Recruitment to Assistant Director for Online A.S. Business Programs where he was instrumental in the launch of a new A.S. degree program and the degree wide update of the online interface. Within the past three years Mr. Jones was promoted to the role of Assistant Director of the Online B.S. Business Programs where he provides direct oversight of five undergraduate Business degree programs. In addition, Mr. Jones is charged with oversight of the Alliance for International Christian Business Program (AICBE). AICBE is a consortium of Christian universities in the United States dedicated to providing faith based business courses to students enrolled in universities in developing countries.

His devoted approach to work is a clear display of his personal integrity. With each promotion I have watched Mr. Jones eagerly gain new knowledge and skills necessary for providing outstanding service.

It is without hesitation that I recommend Mr. Kevin Jones as a strong leader, a devoted employee and a man of personal integrity. He has demonstrated academic achievement, performed well in the classroom as an adjunct faculty member and proven to be a team player in all administrative matters.

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